



MEKORMA

MICR
Check Printing

Uninstall Guide

Version 9.0

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Uninstalling Mekorma MICR

This section contains information on the following topics:

- [Using the Uninstall Wizard](#)
- [Removing Security Access to Mekorma MICR Windows](#)
- [Deleting the Configurator Layout Files](#)
- [Dropping Mekorma MICR Objects from the SQL Database](#)
- [Removing the MICR Font and Mekorma MICR Shortcuts](#)
- [Deleting the MICR Dictionary](#)
- [Removing Mekorma MICR from the Dynamics.set File](#)
- [Removing Canadian Payroll from the Dynamics.set File](#)
- [Removing Mekorma from the Windows Registry](#)

The uninstall options for Mekorma MICR range from running a simple uninstall wizard to completely removing all related files and dictionaries from your Microsoft Dynamics GP folders. Completely uninstalling Mekorma MICR is a multi-step process and we recommend that it be undertaken or supervised by a system administrator.

Mekorma MICR files take up very little hard disk space and, as long as MICR is not loaded into an active Microsoft Dynamics GP session, the program uses no resources. In almost all cases, simply removing the references to Mekorma MICR from the Dynamics.set file and deleting the MICR.dic file from the Microsoft Dynamics GP launch directory is enough to accomplish an acceptable uninstall.

IMPORTANT

Please note that if you uninstall Mekorma MICR using the uninstall wizard, all of the user documentation is removed, including this guide.

We recommend making a copy of all the PDFs in the Mekorma MICR folder of your GP directory prior to uninstalling or printing this Uninstall Guide so that the necessary instructions are available to you.

NOTE

If you have multiple versions installed, you need to run the uninstall wizard for all versions, in addition to removing the Dynamics GP files.

Using the Uninstall Wizard

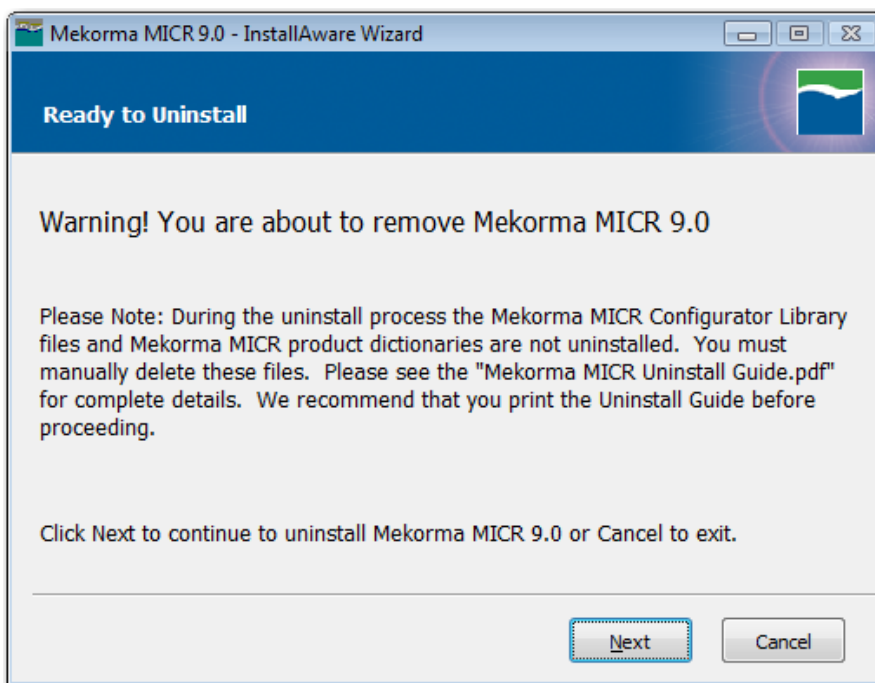
The uninstall wizard will uninstall all of the files (except for the format library files) that were installed during the Mekorma MICR installation process (for Version 09.00.42 and higher). To remove all other Mekorma MICR-related files, please see the additional sections.

NOTE

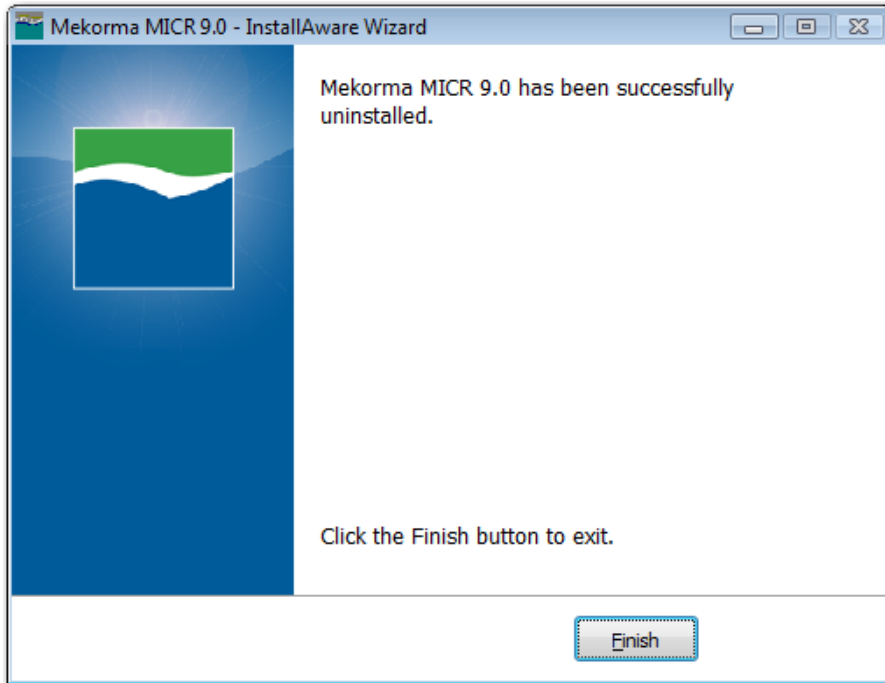
This guide assumes the default instance of Dynamics GP. If your instance has a different name, it will appear after Mekorma MICR 9.0 in the menu path and in the list of installed programs.

To run the uninstall wizard:

1. Select **Start** ➤ **Programs** ➤ **Mekorma MICR 9.0** ➤ **Uninstall Mekorma MICR** or open your control panel. Select **Add or Remove Programs**, locate “Mekorma MICR 9.0” under the Currently Installed Programs column and click **Remove**. When you launch the wizard, you see the Ready to Uninstall dialog box:



2. Click **Next** to continue. You see a progress screen as the program removes the Mekorma MICR installed files. If the files are successfully removed, you see the following dialog box:



3. Click **Finish** to close the screen.

Removing Security Access to Alternate Windows

Security to the Mekorma MICR alternate check printing windows should be removed to avoid errors when printing standard Microsoft Dynamics GP checks. If you turn off Security to Mekorma MICR alternate Print Checks window, the regular Microsoft Dynamics GP Checks window will appear.

To remove security:

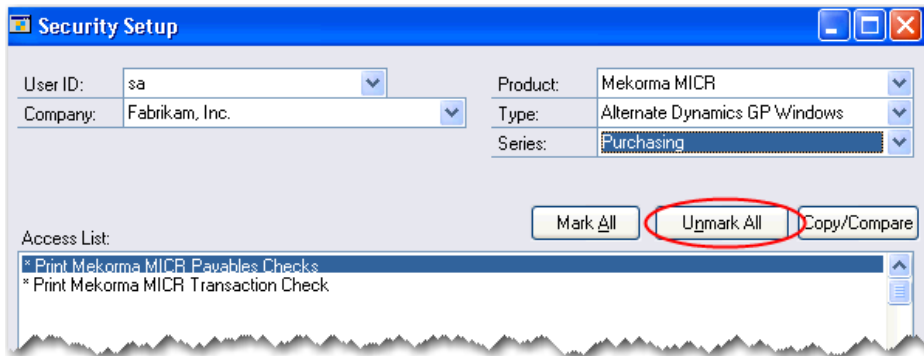
1. Select **Tools** ☞ **Setup** ☞ **System** ☞ **Security** to open the Security Setup dialog box. Select a **User ID** and **Company**.
2. Enter the following values in the fields:

Product: Mekorma MICR

Type: Alternate Dynamics GP Windows

Series: Purchasing (or Payroll)

3. Click **Unmark All**.

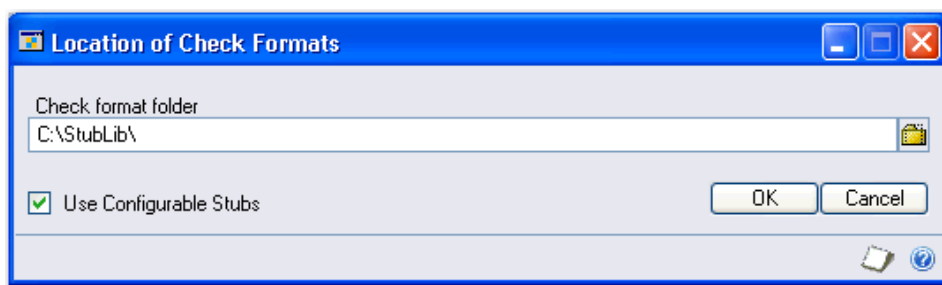


4. Click **OK** to close the dialog box.

Deleting the Configurator Layout Files

When the Mekorma MICR Configurator Library is installed, multiple files with the .stb extension are placed on your hard drive. By default they are installed in C:\Stublib\, but there may be additional *.stb files stored elsewhere on your system. The location of these files can be different for each Microsoft Dynamics GP company.

1. On a workstation where Mekorma MICR is installed, log into any company in Microsoft Dynamics GP.
2. Select **Tools** **Setup** **Purchasing** (or **Payroll**) **Mekorma MICR Payables** (or **US Payroll**) **Setup** **Configurator Setup** to open the Location of Check Formats dialog box:



3. Using Windows Explorer, navigate to the location displayed on the Location of Check Formats screen and delete all .stb files.
4. Log into the next Microsoft Dynamics GP company and repeat steps 2-4.

Dropping Mekorma MICR Objects from the SQL Database

There are two methods you can use to drop the Mekorma MICR objects from the database. One is to use the tool that is built into Microsoft Dynamics GP. The other is to use the MS SQL Enterprise Manager.

The following tables list the objects that need to be dropped from the database. The column on the left lists the Microsoft Dynamics GP name for those using the Microsoft Dynamics GP tool and the column on the right is the MS SQL object name.

DYNAMICS DATABASE	
Microsoft Dynamics GP Name	MS SQL Object Name
ME_Company_Activation	ME27655
ME_Registration	ME276001
ME_EFT_Countries	ME27622
ME_Upgrade_Log	ME27656
MICR Check Format Setup	ME27602
MICR Payroll Check Format Setup	ME27613

COMPANY DATABASE	
Microsoft Dynamics GP Name	MS SQL Object Name
MICR Check Setup	ME27601
ME_Logo_Setup	ME27603
ME_Signature_Setup	ME27604
ME_Cancel_Password	ME27608
ME_Pinacle_MSTR	ME27618

Microsoft Dynamics GP Name	MS SQL Object Name
ME_Pinacle_SETP	ME27619
ME_Payment_Remmit_To	ME27624
ME_PM_Payment_WORK_Sorted_Sequence	ME27645
ME_UPR_WORK_Check_Sorted_Sequence	ME27646
ME_CfgStubs_MSTR	ME27650
ME_CfgStubs_Payables_Checkbook_SETUP	ME27651
ME_CfgStubs_Payroll_Checkbook_SETUP	ME27652
MSO_Integration_SETP	ME27654
ME PM Payment Apply To Work File DUP	ME234605
ME_Enhanced_Security	ME27657
ME_PM_Checks_Batch_Parameters	ME27653
MICR Payroll Check Setup	ME27609

If you are using MS SQL Enterprise Manager to drop the SQL objects, the Mekorma MICR Stored Procedures to be dropped follows the naming convention of: zDP_<table name above>*.

IMPORTANT

Drop only the tables listed above and the associated stored procedures containing the exact corresponding table name. Your databases may contain other similarly named objects in use by applications other than Mekorma MICR.

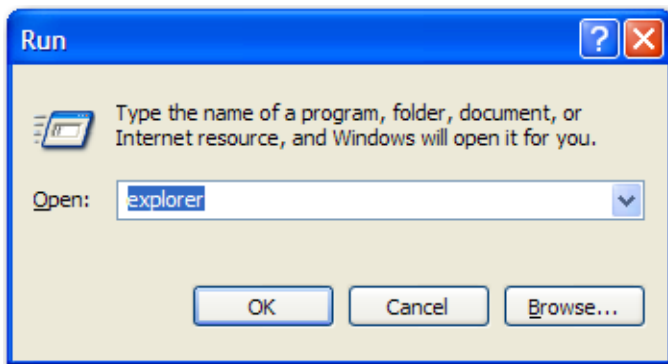
Removing the MICR Font and Mekorma MICR Shortcuts

If removing Mekorma MICR completely, you should delete the MICR font and any product shortcuts that were created in Dynamics GP.

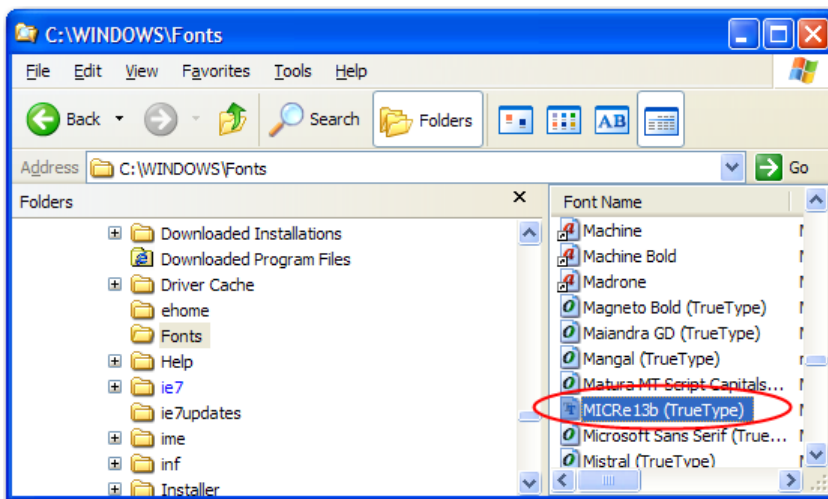
Deleting the MICR Font

The MICR font that was installed with Mekorma MICR has no other practical application other than for check printing. For security reasons, it should be deleted from each workstation where MICR was installed.

1. Select **Start**  **Run**. In the Run dialog box, enter “explorer” and click **OK**.



2. Change the address to Local Disk (C:) and browse to the Fonts folder: (for example, c:\Windows\Fonts for Microsoft Windows XP users or c:\WINNT\Fonts for Windows 2000 users.



3. Delete the Micre13b True Type Font.

Deleting Shortcuts in Dynamics GP

Any shortcuts in Microsoft Dynamics GP associated with Mekorma MICR or with Mekorma MICR [easyAdds](#) should be removed to avoid any confusion or error messages.

1. In Microsoft Dynamics GP, toggle the Shortcuts icon so that the Shortcuts pane appears.
2. Delete any Mekorma MICR or easyAdd shortcuts.

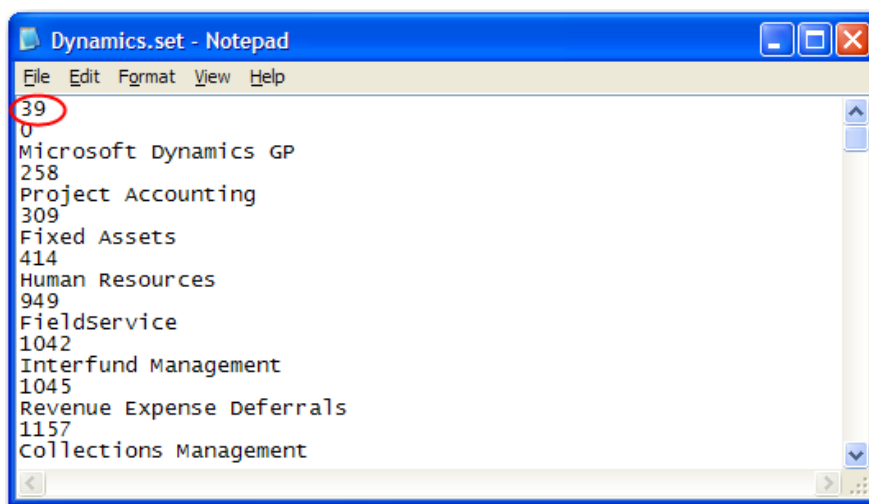
Deleting the MICR Dictionary

You must also remove the MICR dictionary file from the Dynamics GP launch directory. Navigate to the directory (for example, C:\Program Files\Microsoft Dynamics\GP) and delete the MICR.DIC file.

Removing Mekorma MICR from the Dynamics.set File

Remove Mekorma MICR from the Dynamics.set file. This prevents the dictionary from being loaded, but still leaves the program intact.

1. Close Microsoft Dynamics GP. Make a copy of your current Dynamics.set file in case you need to refer back to it. Open the Microsoft Dynamics GP root directory. Right-click on the Dynamics.set and select **Edit**.



2. You see a one or two digit number in the upper left corner of the Dynamics.set file. This is the module count. Since you will be removing references to the micr.dic, subtract 1 from this number (for example, if the number is "6" change it to "5".)

3. Remove the following product reference lines:

2404

Mekorma MICR

:C:\Program Files\Microsoft Dynamics\GP\MICR.DIC

:C:\Program Files\Microsoft Dynamics\GP\MICRFRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\MICRRPT.DIC

4. Save the Dynamics.set file and launch Microsoft Dynamics GP.

NOTE

Please note the registration entry path is based on the standard Microsoft Dynamics GP installation path and your path may be different.

Removing Canadian Payroll from the Dynamics.set File

To uninstall Mekorma MICR for Canadian Payroll, first uninstall Mekorma MICR, including the dictionary and Dynamics.set files, and then remove the following files and product reference lines.

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

MICRJOE.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

2916

MICR for Canadian Payroll

:C:\Program Files\Microsoft Dynamics\GP\MICRJOE.DIC

:C:\Program Files\Microsoft Dynamics\GP\F2916.DIC


:C:\Program Files\Microsoft Dynamics\GP\R2916.DIC

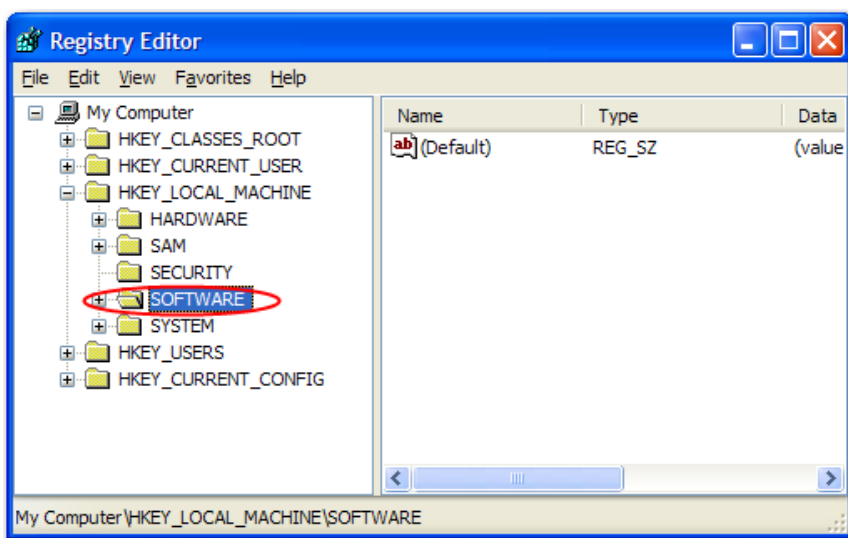
Removing Mekorma from the Windows Registry

In order to clear out any settings related to the install of Mekorma MICR, run Windows Regedit and remove Mekorma from the registry.

IMPORTANT

Deleting registry keys (files) should only be done by a system administrator or a user familiar with editing the Windows registry file. Modifying or deleting the wrong files from a registry can affect the functionality of your operating system.

1. Select **Start**  **Run**, enter “regedit” in the Run dialog box and click **OK**.
2. In the Registry Editor screen that displays, navigate to the HKEY_LOCAL_MACHINE directory and select the “SOFTWARE” folder:



3. Navigate to HKEY_CURRENT_USER directory, select the SOFTWARE folder and delete the following Registry Entry:

Mekorma

4. Close the Registry Editor.

Uninstalling Mekorma MICR easyAdds

If you installed a Mekorma MICR easyAdd (click [here](#) for more information about our free easyAdds), and you want to uninstall it, or you are completely uninstalling Mekorma MICR and want to delete all related products, you must remove the following files and Dynamics GP product registration entries.

Please note the registration entry path is based on the standard Microsoft Dynamics GP installation path and your path may be different.

Sort Payroll Checks by Location easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

LOCID.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

449

Sort payroll checks for loc id

:C:\Program Files\Microsoft Dynamics\GP\LOCID.DIC

:C:\Program Files\Microsoft Dynamics\GP\449FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\449RPT.DIC

Assign Checkbooks easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VPS.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

3183

Select by Checkbook

:C:\Program Files\Microsoft Dynamics\GP\VPS.DIC

:C:\Program Files\Microsoft Dynamics\GP\VPSFRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\VPSRPT.DIC

Print Vendor Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VNOTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4302

Vendor Note

:C:\Program Files\Microsoft Dynamics\GP\VNOTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\4302FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\4302RPT.DIC

Print Voucher Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VNTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

3523

Voucher Note

:C:\Program Files\Microsoft Dynamics\GP\VNTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\3523FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\3523RPT.DIC

Direct Deposits after Checks easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

DDPS.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4249

Direct Deposit Payroll Sort

:C:\Program Files\Microsoft Dynamics\GP\DDPS.DIC

:C:\Program Files\Microsoft Dynamics\GP\4249FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\4249RPT.DIC

Print EFT Comments easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

EFTCM.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4293

EFT Comment

:C:\Program Files\Microsoft Dynamics\GP\EFTCM.DIC

:C:\Program Files\Microsoft Dynamics\GP\4293FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\4293RPT.DIC

Print Employee Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

ENOTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4296

Employee Note

:C:\Program Files\Microsoft Dynamics\GP\ENOTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\4296FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\4296RPT.DIC

Additional Resources

Thank you for making Mekorma MICR your choice in Dynamics GP check printing software. In addition to this Uninstall Guide, we offer the following resources to assist you in working with Mekorma MICR.

Mekorma KnowledgeBase

Due to the extensiveness of our product, we offer an up-to-date KnowledgeBase resource on our website. The KnowledgeBase contains answers to frequently asked questions, troubleshooting tips and how-to information. Click [here](#) to access the knowledgebase or visit <http://www.mekorma.com/support/knowledgebase/index.html>.

Technical Support

If you are unable to find the information you are looking for in this guide, you can visit our [website](#) and submit an online support request, or call our Technical Support department at 888-MEKORMA (635-6762), Extension 3. Mekorma provides free technical support as part of the Mekorma annual enhancement plan.

Mekorma Website

The Mekorma website (www.mekorma.com) offers a wide range of information and support tools for clients and partners. From the main page, select the **Support** menu option for a list of different support tools.

In addition to our KnowledgeBase and Technical Support, we offer:

- ❖ **Training Videos** – [download](#) a video of one of our Webinars.
- ❖ **Webinars** – [Sign up](#) for an informational and useful Webinar on how to get the most out of our products.
- ❖ **Internet Ass't Support** – on this page you can share your desktop with our Support staff to resolve any issues that cannot be successfully resolved through e-mail or telephone support.