

MICR Check Printing

Uninstall Guide

Version 11.0

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Uninstalling Mekorma MICR

This section contains information on the following topics:

- Introduction
- [Using the Uninstall Wizard](#)
- [Removing Security Access to Mekorma MICR Windows](#)
- [Deleting the Configurator Layout Files](#)
- [Dropping Mekorma MICR Objects from the SQL Database](#)
- [Removing the MICR Font and Mekorma MICR Shortcuts](#)
- [Deleting the MICR Dictionary](#)
- [Removing Mekorma MICR from the Dynamics.set File](#)
- [Removing Canadian Payroll from the Dynamics.set File](#)
- [Removing Mekorma from the Windows Registry](#)

Introduction

The uninstall options for Mekorma MICR range from running a simple uninstall wizard to completely removing all related files and dictionaries from your Microsoft Dynamics GP folders.

Completely uninstalling Mekorma MICR is a multi-step process and we recommend that it be undertaken or supervised by a system administrator. Mekorma MICR files take up very little hard disk space and, as long as MICR is not loaded into an active Microsoft Dynamics GP session, the program uses no resources.

In almost all cases, simply removing the references to Mekorma MICR from the Dynamics.set file and deleting the MICR.dic file from the Microsoft Dynamics GP launch directory is enough to accomplish an acceptable uninstall.

IMPORTANT

Please note that if you uninstall Mekorma MICR using the uninstall wizard, all of the user documentation is removed, including this guide.

We recommend making a copy of all the PDFs in the Mekorma MICR folder of your GP directory prior to uninstalling or printing this Uninstall Guide so that the necessary instructions are available to you.

NOTE

If you have multiple versions installed, you need to run the uninstall wizard for all versions, in addition to removing the Dynamics GP files.




Using the Uninstall Wizard

The uninstall wizard will uninstall all of the files (except for the format library files) that were installed during the Mekorma MICR installation process. To remove all other Mekorma MICR-related files, please see the additional sections.

NOTE

This guide assumes the default instance of Dynamics GP. If your instance has a different name, it will appear after Mekorma MICR 11.0 in the menu path and in the list of installed programs.

To run the uninstall wizard:

1. Select **Start**  **Programs**  **Mekorma MICR 11.0**  **Uninstall Mekorma MICR** or open your Windows Control Panel and select **Add or Remove Programs**, locate "Mekorma MICR 11.0" under the Currently Installed Programs column and click **Remove**.

Removing Security Access to Mekorma MICR Windows

Security to the Mekorma MICR alternate check printing windows should be removed to avoid errors when printing standard Microsoft Dynamics GP checks. There are two alternate windows for Payables and one for Payroll.

If you turn off Security to Mekorma MICR alternate Print Checks window, the regular Microsoft Dynamics GP Checks window will appear. To remove security:

1. Select **Microsoft Dynamics GP** ☞ **Tools** ☞ **Setup** ☞ **System** ☞ **Alternate/Modified Forms and Reports** to open the Security Setup dialog box:

2. Select an Alternate/Modified Forms and Reports **ID**. Select “Mekorma MICR” for the **Product** field and “Windows” for the **Type**.

3. Expand the Payroll and Purchasing modules until the radio buttons for Mekorma MICR and Microsoft Dynamics GP are displayed.

4. Select the **Microsoft Dynamics GP** options to disable Mekorma MICR functionality.

Deleting the Configurator Layout Files

When the Mekorma MICR Configurator Library is installed, multiple files with the .stb extension are placed on your hard drive. By default they are installed in C:\Program Files\Microsoft Dynamics\GP\Mekorma MICR\Stublib\, but there may be additional *.stb files stored elsewhere on your system. The location of these files can be different for each Microsoft Dynamics GP company.

To locate the folder containing the check format stub files:

1. On a workstation where Mekorma MICR is installed, log into any company in Microsoft Dynamics GP.
2. Select **Microsoft Dynamics GP** ☞ **Tools** ☞ **Setup** ☞ **Purchasing** ☞ **Mekorma MICR Payables** ☞ **Configurator Global Setup** to open the Mekorma MICR Configurator Global Setup dialog box:

3. Using Windows Explorer, navigate to the location displayed and delete all .stb and .stbx files.

Dropping Mekorma MICR Objects from the SQL Database

There are two methods you can use to drop the Mekorma MICR objects from the database. One is to use the tool that is built into Microsoft Dynamics GP. The other is to use the MS SQL Enterprise Manager.

The following tables list the Mekorma MICR objects that need to be dropped from the database. The column on the left lists the Microsoft Dynamics GP name for those using the Microsoft Dynamics GP tool and the column on the right is the MS SQL object name.

Dynamics Database

DYNAMICS DATABASE	
Microsoft Dynamics GP Name	MS SQL Object Name
Mekorma MICR Payables Check Format Setup	ME27602
Mekorma MICR Configurator Setup	ME240443
Mekorma MICR Company Activation	ME27655
Mekorma MICR EFT Options	ME240444
MICR Payroll Check Format Setup	ME27613
Mekorma MICR Registration	ME276001
Mekorma MICR Upgrade Log	ME27656

Company Database

COMPANY DATABASE	
Microsoft Dynamics GP Name	MS SQL Object Name
Mekorma MICR Payables Check Setup	ME27601
Mekorma MICR Logo Setup	ME27603
Mekorma MICR Signature Setup	ME27604
Mekorma MICR Password	ME27608
Mekorma MICR PM Remit To	ME27624
Mekorma MICR Payables Payment Work Sorted Sequence	ME27645
Mekorma MICR Payroll Work Check Sorted Sequence	ME27646
Mekorma MICR Payables Configurator Checkbook Setup	ME27651
Mekorma MICR Payroll Configurator Checkbook Setup	ME27652
Mekorma MICR Integration Setup	ME27654
ME PM Payment Apply To Work File DUP	ME234605
Mekorma MICR Enhanced Security	ME27657
Mekorma MICR Payables Checks Batch Parameters	ME27653
Mekorma MICR Payroll Check Setup	ME27609
Mekorma MICR Check batch Log	ME27658

If you are using MS SQL Enterprise Manager to drop the SQL objects, the Mekorma MICR Stored Procedures to be dropped follows the naming convention of: zDP_<table name above>*.

 **IMPORTANT**

Drop only the tables listed above and the associated stored procedures containing the exact corresponding table name. Your databases may contain other similarly named objects in use by applications other than Mekorma MICR.

Removing the MICR Font and Mekorma MICR Shortcuts

If removing Mekorma MICR completely, you should delete the MICR font and any product shortcuts that were created in Dynamics GP.

Deleting the MICR Font

The MICR font that was installed with Mekorma MICR has no other practical application other than for check printing. For security reasons, it should be deleted from each workstation where MICR was installed.

1. Select **Start**  **Run**. In the Run dialog box, enter “explorer” and click **OK**.

Deleting the MICR Dictionary

You must also remove the MICR dictionary file from the Dynamics GP launch directory. Navigate to the directory (for example, C:\Program Files\Microsoft Dynamics\GP) and delete the MICR.DIC file.

Removing Mekorma MICR from the Dynamics.set File

Remove Mekorma MICR from the Dynamics.set file. This prevents the dictionary from being loaded, but still leaves the program intact.

1. Close Microsoft Dynamics GP. Make a copy of your current Dynamics.set file in case you need to refer back to it. Open the Microsoft Dynamics GP root directory. Right-click on the Dynamics.set and select **Edit**.
2. You see a one or two digit number in the upper left corner of the Dynamics.set file. This is the module count. Since you will be removing references to the micr.dic, subtract 1 from this number (for example, if the number is "6" change it to "5".)
3. Remove the following product reference lines:

2404
Mekorma MICR
:C:\Program Files\Microsoft Dynamics\GP\Data\MICR.DIC
:C:\Program Files\Microsoft Dynamics\GP\Data\MICRFRM.DIC
:C:\Program Files\Microsoft Dynamics\GP\Data\MICRRPT.DIC
4. Save the Dynamics.set file and launch Microsoft Dynamics GP.

NOTE

Please note the registration entry path is based on the standard Microsoft Dynamics GP installation path and your path may be different.

Removing Canadian Payroll from the Dynamics.set File

To uninstall Mekorma MICR for Canadian Payroll, first uninstall Mekorma MICR, including the dictionary and Dynamics.set files, and then remove the following files and product reference lines.

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

MICRJOE.DIC

Changes to the Dynamics.set file:

Subtract 1 from module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

2916

MICR for Canadian Payroll

:C:\Program Files\Microsoft Dynamics\GP\MICRJOE.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\F2916.DIC


:C:\Program Files\Microsoft Dynamics\GP\Data\R2916.DIC

Removing Mekorma from the Windows Registry

In order to clear out any settings related to the install of Mekorma MICR, run Windows Regedit and remove Mekorma from the registry.

 **IMPORTANT**

Deleting registry keys (files) should only be done by a system administrator or a user familiar with editing the Windows registry file. Modifying or deleting the wrong files from a registry can affect the functionality of your operating system.

1. Select **Start**  **Run**, enter “regedit” in the Run dialog box and click **OK**. You see the Registry Editor dialog box:
2. Expand the HKEY_CURRENT_USER directory, select the SOFTWARE folder:
3. Delete the “Mekorma” Registry Entry.
4. Close the Registry Editor.

Uninstalling Mekorma MICR easyAdds

If you installed a Mekorma MICR easyAdd (click [here](#) for more information about our free easyAdds), and you want to uninstall it, or you are completely uninstalling Mekorma MICR and want to delete all related products, you must remove the following files and Dynamics GP product registration entries.

NOTE

Please note the registration entry path is based on the standard Microsoft Dynamics GP installation path, and your path may be different.

For Payables

Assign Checkbooks easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VPS.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

3183

Select by Checkbook

:C:Program Files/Microsoft Dynamics/GP/VPS.DIC

:C:Program Files/Microsoft Dynamics/GP/Data/VPSFRM.DIC

:C:Program Files/Microsoft Dynamics/GP/Data/VPSRPT.DIC

Named Printer easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

NMP5879.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

5879

easyAdd Named Printer

:C:\Program Files\Microsoft Dynamics\GP\NMP5879.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\NMP5879F.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\ NMP5879R.DIC

POP/Project Fields easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

PPF4298.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4298

easyAdd Project and POP Fields

:C:\Program Files\Microsoft Dynamics\GP\PPF4298.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\PPF4298F.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\PPF4298R.DIC

Print EFT Comments easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

EFTCM.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4293

EFT Comment

:C:\Program Files\Microsoft Dynamics\GP\EFTCM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4293FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4293RPT.DIC

Print Vendor Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VNOTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4302

Vendor Note

:C:\Program Files\Microsoft Dynamics\GP\VNOTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4302FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4302RPT.DIC

Print Voucher Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VNTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

3523

Voucher Note

:C:\Program Files\Microsoft Dynamics\GP\VNTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\3523FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\3523RPT.DIC

Purchase Order Security easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

POS5074.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

5074

easyAdd PO Security

:C:\Program Files\Microsoft Dynamics\GP\POS5074.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\POS5074F.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\POS5074R.DIC

UK Cheques easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

UKC5082.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

5082

easyAdd UK Cheques

:C:\Program Files\Microsoft Dynamics\GP\UKC5082.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\UKC5082F.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\UKC5082R.DIC

Vendor Class Security easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

VCS6058.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

6058

easyAdd Vendor Class Security

:C:\Program Files\Microsoft Dynamics\GP\VCS6058.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\VCS6058F.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\VCS6058R.DIC

For Payroll

Sort Payroll Checks by Location easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

LOCID.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

449

Sort payroll checks for loc id

:C:\Program Files\Microsoft Dynamics\GP\LOCID.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\449FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\449RPT.DIC

Direct Deposits after Checks easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

DDPS.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4249

Direct Deposit Payroll Sort

:C:\Program Files\Microsoft Dynamics\GP\DDPS.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4249FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4249RPT.DIC

Print Employee Notes easyAdd

Product dictionary to delete from the Microsoft Dynamics GP launch directory:

ENOTE.DIC

Changes to the Dynamics.set file:

Subtract 1 from the module count at the beginning of document (for example, if it reads 16, change it to 15).

Product reference lines to delete from the Dynamics.set file:

4296

Employee Note

:C:\Program Files\Microsoft Dynamics\GP\ENOTE.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4296FRM.DIC

:C:\Program Files\Microsoft Dynamics\GP\Data\4296RPT.DIC

Additional Resources

Thank you for making Mekorma MICR your choice in Dynamics GP check printing software. In addition to this User Guide, we offer the following resources to assist you in working with Mekorma MICR.

Documentation

- ❖ The *Mekorma MICR User Guide.pdf* is designed to help you install and set up Mekorma MICR Version 10.0 for Microsoft Dynamics GP. For new users, we have included step-by-step instructions to guide you through the key processes, from installation to check printing.
- ❖ The *Mekorma MICR Configuring Check Layouts.pdf* explains how to use the Configurator layout tool to modify check formats and provides step-by-step instructions for adding or deleting fields and other layout tasks.
- ❖ The *Mekorma Check Format Library Reference.pdf* is another source of valuable information. The reference guide gives examples of the pre-configured checks and stubs contained in the Mekorma Check Format Library provided with Mekorma MICR.
- ❖ The *Mekorma MICR Check Layout Guidelines.PDF* is designed to assist you with the placement and formatting of fields on your check by providing guidelines based on industry standards.

Mekorma KnowledgeBase

Due to the extensiveness of our product, we offer an up-to-date KnowledgeBase resource on our website. The KnowledgeBase contains answers to frequently asked questions, troubleshooting tips and how-to information. Click [here](#) to access the knowledgebase or visit our website at www.mekorma.com and select **Support KnowledgeBase**.

Technical Support

If you are unable to find the information you are looking for in this guide, you can visit our website at www.mekorma.com and submit an online support request, search our KnowledgeBase, or call our Technical Support department at 888-MEKORMA (635-6762), Extension 3. Mekorma provides free technical support as part of the Mekorma annual enhancement plan.